



King Edward's

W I T L E Y

Undergraduate Placement Position Sports Coach (General)

For questions please contact Ben Edwards, Director of Sport, at edwardsb@kesw.org

To apply, please send a CV and a one-page cover letter to hr@kesw.org

Deadline for Applications – Monday, 20th April 2026

Note applications will be considered upon receipt and an offer of employment may be made prior to the closing date.

Executive Summary

Duration of Placement: From September 2026 – July 2027

We are seeking a dedicated student to support the school with our sports programme. We are a day/boarding co-educational school with a deep history and strong sporting heritage. The placement role will be primarily working with a busy PE department supporting Core PE, Games afternoons and the school's EPP+ (Elite Performance Pathway) pupils which consists of sports scholars plus A team/1st XI pupils for that season.

Additionally, the successful student will have the opportunity to coach the sports teams during our Games programme. Our core sports are below and you'll have the opportunity to coach each of these so we expect the successful student to be reasonably strong as a player and/or coach in at least one of the following:

Girls – Hockey, Netball, Football and Cricket

Boys – Football, Hockey, Cricket

The hours of work will be Monday, Tuesday, Thursday and Friday from 9am-5.30pm. Additionally, an average of 3 hours on most Saturdays will be required to support with the fixture programme (coaching and/or refereeing/umpiring sides). Wednesday will be kept free in order for the student to participate in BUCS fixtures, should they wish to do so.

Please note that this is an unpaid position, however the role comes with **free on-site accommodation** which covers bills as well as all meals in the dining hall during term time. The school sits directly on the trainline from Waterloo to Portsmouth (the line which serves Guildford, Woking and Haslemere.)

The PE and Sports Department

The Sports Department at King Edward's is one of the busiest and most exciting departments in the School. Practical PE and Sport is taught from Year 7 to Year 10 with pupils enjoying one hour of core PE and three hours of Games per week. At Year 11 and Sixth Form, pupils access two hours of Games per week.

GCSE PE is highly popular with around 30-40% of year groups opting for the subject from Year 10. We also offer A-Level PE courses for those pupils in the 6th Form as well as a level 3 BTEC in Sport which is equivalent to two A Levels. Additionally, we run a large volume of sports teams, with all members of the sports department taking teams each Saturday. Fixture details can be found at www.keswsports.org which will give you a flavour of what we offer pupils. In the Activities programme from 4.15pm-5.15pm we offer a range of competitive and recreational opportunities for Physical Activity which, again, the sports department staff on a daily basis. Opportunities will be available to undertake video analysis using the school's systems, as well as supporting coaching across major games.

Role description

Key tasks and responsibilities

Knowledge and Understanding

- have a secure understanding of Sports Coaching adolescent pupils.
- Have a strong understanding in at least one of the schools main core sports and having the willingness to coach in this programme.

Planning

- make effective use tracking data to guide our pupils to enhance their physical capabilities
- develop effective, positive and professional relationships that will nurture pupils' self-belief and confidence
- create and maintain an environment that is conducive to learning and development

Co-curricular

- contribute fully to the sports department in respect of coaching teams

General

- take responsibility for safeguarding and promoting the welfare of children
- attend department meetings and understand the nature of sensitivity around children
- maintain appropriate confidentiality of information relating to the School and its staff and comply with GDPR
- adhere to the School's Health, Safety and environmental policies at all times
- carry out any other reasonable duties as required

Person specification

Attributes

- personal charisma: warmth, integrity, self-awareness, empathy and kindness
- enthusiasm for, and commitment to, high quality, inspiring teaching and to the subject
- mental agility demonstrated through a sense of initiative, innovation and flexibility with good attention to detail
- stamina and grit
- sound judgement
- good sense of humour and appreciation of others
- willingness to challenge, evaluate, monitor, refine and revise with a view to continuing improvement
- the capacity to inspire loyalty

Terms of appointment and how to apply

The role of as Undergraduate Sports (General) Coaching Placement comes with accommodation, bills and term-time meals included.

Candidates should submit a full CV and covering letter (limited to one side of A4) to the email address on the front page of this pack addressing their credentials as a Sports Coach.

King Edward's Witley, Barrow Hills School and Longacre School are committed to safeguarding and promoting the welfare of children and young people and The Court expects all staff and volunteers to share this commitment. The successful candidate must be willing to undergo child protection screening appropriate to the post. Shortlisted candidates will also be reviewed on social media/on-line platforms. We particularly welcome applications from under-represented groups.